



CORPORATE SAFETY COMMITTEE – 22ND JANUARY 2004

SUBJECT: HEALTH AND SAFETY LIAISON OFFICER GROUP

REPORT BY: DIRECTOR OF THE ENVIRONMENT

1. PURPOSE OF REPORT

1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the latest discussions that have taken place in the Health and Safety Liaison Officer Group.

2. SUMMARY

2.1 The Corporate Safety Unit has 14 Service Level Agreements with the various Directorates or Service Areas of the Council, and in order to keep each client informed about the work of the Unit, ensure consistency and interpretation of legislation and to receive their comments or requests for information or assistance, the Corporate Safety Unit meets representatives of all client groups quarterly.

2.2 These meetings also provide an opportunity for all matters relating to health and safety to be discussed by managers and full time practitioners.

2.3 The notes of the most recent meeting, held in December 2003, are attached, as Appendix I for your information.

3. The Committee are asked to note this report.

Author: Phil Griffiths, Senior Corporate Safety Officer Ext. 4072

Consultees: Steve Delahaye, Chief Trading Standards Officer Ext. 5316
Mike Workman, Commercial Services Manager Ext.5221
Roger Webb, Director of the Environment Ext. 5311
Cabinet Member Cllr. K. Viney
Cllr. P. Bevan, Chairman Corporate Safety Committee

Appendices:

Appendix 1 Notes of December Meeting